

Appendix 1 - Policy Screening Form

Policy Scoping

Policy Title: Request from Portadown Running Club to set up event infrastructure and trade as part of Portadown Running Festival on Sunday 12th March 2023 from 7am – 3.30pm at Portadown People’s Park.

Brief Description of Policy (please attach copy if available). Please state if it is a new, existing or amended policy.

Council officers have received a request from Portadown Running Club to set up event infrastructure and trade as part of Portadown Running Festival on Sunday 12th March 2023 from 7am – 3.30pm at Portadown People’s Park. The park will remain open to the public throughout the event.

Intended aims/outcomes. What is the policy trying to achieve?

Event request from Portadown Running Club to set up event infrastructure and trade as part of Portadown Running Festival on Sunday 12th March 2023 from 7am – 3.30pm at Portadown People’s Park. The park will remain open to the public throughout the event.

The organisers would like to request permissions to allow traders who book into the event to provide catering services for the participants and members of the general public who attend.

The Council Bye Laws under Part 1, Section 12 state that:

A person shall not in a designated pleasure ground without the consent of the Council:

- (i) erect any post, rail, fence, pole, tent, booth, stand, building, or other structure;*
- (ii) sell or offer or expose for sale, or let to hire, or offer or expose for letting to hire, any commodity or article.*

Officers are requesting that Council grant consent and permit contractors to set up event infrastructure and trade as part of the Event.

The aim of the event is to provide a competitive race event in the Portadown area.

Policy Framework

Has the policy been developed in response to statutory requirements, legal advice or on the basis of any other professional advice? Does this affect the discretion available to Council to amend the policy?

The application to hold the Event was received by the Environmental Services Department by way of application.

Are there any Section 75 categories which might be expected to benefit from the policy? If so, please outline.

This event is open to everyone.

Who initiated or wrote the policy (if Council decision, please state). Who is responsible for implementing the policy?

Who initiated or wrote policy?	Who is responsible for implementation?
The Council	The Council is responsible for implementation

Are there any factors which might contribute to or detract from the implementation of the policy (e.g. financial, legislative, other)?

No previous negative comments or complaints have been received in relation to this event.

Main stakeholders in relation to the policy

Please list main stakeholders affected by the policy (e.g. staff, service users, other statutory bodies, community or voluntary sector, private sector)

Event competitors and event spectators.

Are there any other policies with a bearing on this policy? If so, please identify them and how they impact on this policy.

Available Evidence

Council should ensure that its screening decisions are informed by relevant data. What evidence/information (both qualitative and quantitative) have you gathered to inform this policy? Specify details for each of the Section 75 categories.

Section 75 category	Evidence
Religious belief	The 2011 Census showed that 43% of the population in the Borough were either Catholic or brought up as Catholic and 52% belonged to or were brought up in Protestant, other

	<p>Christian or Christian-related denominations. A further 1% belonged to or had been brought up in other religions, while 5% neither belonged to, nor had been brought up in, a religion.</p>
<p>Political opinion</p>	<p>Armagh City, Banbridge and Craigavon Borough Council has 41 elected members, the breakdown of seats by political party is:</p> <ul style="list-style-type: none"> • Democratic Unionist Party – 11 • Ulster Unionist Party - 10 • Sinn Fein - 10 • Social Democratic and Labour Party - 6 • Alliance - 3 • Independent - 1 <p>A total of 79,309 votes were polled in the borough from an eligible electorate of 147,977 giving a turnout of 53.6%. This breakdown is taken as an approximate representation of the political opinion of people within the Borough.</p>
<p>Racial group</p>	<p>The 2011 Census showed that:</p> <ul style="list-style-type: none"> • 98.5% of the usually resident population of the Borough were White and 1.5% were from minority ethnic groups. The main ethnic minorities were Mixed (605 individuals), Chinese (528 individuals) and Other Asian (463 individuals). • 89.0% of residents in the Borough were born in Northern Ireland. The Borough had 5.4% of residents or 10,846 individuals who were born outside the United Kingdom or Republic of Ireland. <p>4.1% of residents aged 3+ years or (7,896 individuals) spoke a language other than English or Irish as their main language. Apart from English and Irish, the most common other main languages were Polish (2,919 residents aged 3+ years), Lithuanian (1,736) and Portuguese (834). Of those whose main language is not English or Irish, 34% cannot speak English or cannot speak it well (based on the three legacy council areas).</p>
<p>Age</p>	<p>The population of the Borough was estimated to be 216,205 at 30 June 2019. The profile by age group is:</p> <ul style="list-style-type: none"> • 0-15 years - 23% • 16-39 years - 30% • 40-64 years - 32% • 65+ years - 16% <p>The Borough has a growing and ageing population. The population of the Borough is projected to increase by almost 8% or 16,675 people over the next 10 years to 2029. The largest percentage increase is projected in the 65 and over age group (29%). Within this age group the number aged 85 and over are projected to increase by an extra 1,781 people (46%).</p>

Marital status	<p>The 2011 Census provides information on the marital status profile of those aged 16 and over in the Borough:</p> <ul style="list-style-type: none"> • Single (never married or never registered a same-sex civil partnership) - 34% • Married - 51% • In a registered same-sex civil partnership - 0.1% • Separated (but still legally married or still legally in a same-sex civil partnership) - 4% • Divorced or formerly in a same-sex civil partnership which is now legally dissolved - 5% <p>Widowed or surviving partner from a same-sex civil partnership - 7%</p>
Sexual orientation	<p>The 2011 Census did not include a question on sexual identity.</p> <p>The Continuous Household Survey provides results on the sexual identity of persons aged 16 and over. In 2017/18 - 2019/20, 98% of respondents to the survey identified as Heterosexual/Straight, 1% as Gay/Lesbian and 1% as Bisexual in the Borough. Note figures may not sum to 100% due to rounding.</p> <p>Results from the 2019 Northern Ireland Life and Times Survey showed for adults aged 18 and over in NI overall:</p> <ul style="list-style-type: none"> • I am 'gay' or 'lesbian' (homosexual) - 2% • I am heterosexual or 'straight' - 90% • I am bi-sexual - 1% • Other answer - 1% • I do not wish to answer this question – 7% <p>Note figures may not sum due to rounding.</p>
Men and women generally	<p>The 2011 Census showed that in Armagh City, Banbridge and Craigavon Borough 49% (98,713) of usual residents were males and 51% (100,980) were females.</p> <p>Population estimates for 2019 show the borough is made up of 107,540 (49.7%) males and 108,665 (50.3%) females</p>
Disability	<p>In 2011, one fifth (20%) of people (or 39,861 individuals) in the Armagh City, Banbridge and Craigavon Borough had a long-term health problem or disability that limited their day-to-day activities.</p> <p>The Family Resources Survey showed, using data for 2015/16 to 2017/18, 19% of individuals in the Borough were disabled, similar to the level in NI overall (21%).</p> <p>Benefit statistics from the Department for Communities showed as of May 2020 there were:</p> <ul style="list-style-type: none"> • 2,120 or 4.4% of under 16 population and 6,070 or 18.1% of 65 and over population claiming Disability Living Allowance • 5,550 or 16.6% of 65 and over population claiming Attendance Allowance <p>15,130 Personal Independence Payment claims in payment (experimental statistics).</p>
Dependants	The 2011 Census showed:

	<p>36% or 27,287 households in the Borough contained dependent children.</p> <p>12% of the population (or 23,101 individuals) provided unpaid care. Of those who provided unpaid support:</p> <ul style="list-style-type: none"> • 58% provided 1-19 hours per week, • 17% provided 20-49 hours per week, and • 25% provided 50+ hours per week. <p>Benefit statistics from the Department for Communities show that at May 2020, there were 7,940 claimants or 4.7% of 16 and over population claiming Carer's Allowance in the Borough.</p>
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Needs, experiences and priorities

Taking into account the information gathered above, what are the different needs, experiences and priorities of each of the following categories in relation to this particular policy/decision?

Section 75 category	Needs, experiences and priorities
Religious belief	N/A
Political opinion	N/A
Racial group	N/A
Age	N/A
Marital status	N/A
Sexual orientation	N/A
Men and women generally	N/A
Disability	N/A
Dependants	N/A

Screening Questions

1. What is the likely impact on equality of opportunity for those affected by this policy for each of the Section 75 categories?

Category	Policy Impact	Level of impact (Major/minor/none)
Religious belief	N/A	None
Political opinion	N/A	None
Racial group	N/A	None
Age	N/A	None
Marital status	N/A	None
Sexual orientation	N/A	None
Men and women generally	N/A	None
Disability	N/A	None
Dependents	N/A	None

2. Are there opportunities to better promote equality of opportunity for people within the Section 75 categories?

Category	If yes, provide details	If no, provide reasons
Religious belief	N/A	N/A
Political opinion	N/A	N/A
Racial group	N/A	N/A

Age	N/A	N/A
Marital status	N/A	N/A
Sexual orientation	N/A	N/A
Men and women generally	N/A	N/A
Disability	N/A	N/A
Dependents	N/A	N/A

3. To what extent is the policy likely to impact on good relations between people of different religious belief, political opinion, or racial group?

Category	Details of Policy Impact	Level of impact (major/minor/none)
Religious belief	N/A	None
Political opinion	N/A	None
Racial group	N/A	None

4. Are there opportunities to better promote good relations between people of different religious belief, political opinion or racial group?

Category	If yes, provide details	If no, provide reasons
Religious belief	N/A	N/A
Political opinion	N/A	N/A
Racial group	N/A	N/A

Multiple Identity

Generally speaking, people fall into more than one Section 75 category (for example: disabled minority ethnic people; disabled women; young Protestant men; young lesbian, gay and bisexual people). Provide details of data on the impact of the policy on people with multiple identities. Specify relevant s75 categories concerned.

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Disability Discrimination (NI) Order 2006

Is there an opportunity for the policy to promote positive attitudes towards disabled people?

N/A

Is there an opportunity for the policy to encourage participation by disabled people in public life?

N/A

Screening Decision

A: NO IMPACT IDENTIFIED ON ANY CATEGORY – EQIA UNNECESSARY

Please identify reasons for this below

This is an event request from Portadown Running Club to set up event infrastructure and trade as part of Portadown Running Festival on Sunday 12th March 2023 from 7am – 3.30pm at Portadown People’s Park. The park will remain open to the public throughout the event.

B: MINOR IMPACT IDENTIFIED – EQIA NOT CONSIDERED NECESSARY AS IMPACT CAN BE ELIMINATED OR MITIGATED

Where the impact is likely to be minor, you should consider if the policy can be mitigated or an alternative policy introduced. If so, an EQIA may not be considered necessary. You must indicate the reasons for this decision below, together with details of measures to mitigate the adverse impact or the alternative policy proposed.

C: MAJOR IMPACT IDENTIFIED – EQIA REQUIRED

If the decision is to conduct an equality impact assessment, please provide details of the reasons.

Timetabling and Prioritising

If the policy has been screened in for equality impact assessment, please answer the following questions to determine its priority for timetabling the equality impact assessment.

On a scale of 1-3 with 1 being the lowest priority and 3 being the highest, assess the policy in terms of its priority for equality impact assessment.

Priority criterion	Rating (1-3)
Effect on equality of opportunity and good relations	
Social need	
Effect on people’s daily lives	

The total rating score should be used to prioritise the policy in rank order with other policies screened in for equality impact assessment. This list of priorities will assist the council in timetabling its EQIAs.

Is the policy affected by timetables established by other relevant public authorities? If yes, please give details.

Monitoring

Effective monitoring will help the authority identify any future adverse impact arising from the policy. It is recommended that where a policy has been amended or an alternative policy introduced to mitigate adverse impact, monitoring be undertaken on a broader basis to identify any impact (positive or adverse).


Further information on monitoring is available in the Equality Commission's guidance on monitoring (www.equalityni.org).

Identify how the impact of the policy is to be monitored

Complaints will be monitored.

Approval and Authorisation

A copy of the screening form for each policy screened should be signed off by the senior manager responsible for that policy. The screening recommendation should be reported to the relevant Committee/Council when the policy is submitted for approval.

Screened by	Position/Job title	Date
David Mayers	Parks Development Officer	15.01.23
Approved by	Position/Job Title	Date 21/09/2023
Barry Patience	Head of Environmental Services	

Please forward a copy of the completed policy and form to:

mary.hanna@armaghbanbridgecraigavon.gov.uk

who will ensure these are made available on the Council's website.

The above officer is also responsible for issuing reports on a quarterly basis on those policies "screened out for EQIA". This allows stakeholders who disagree with this recommendation to submit their views. In the event of any stakeholder disagreeing with the decision to screen out any policy, the screening exercise will be reviewed.

Appendix 2 - Rural Needs Impact Assessment (RNIA)

SECTION 1

Defining the activity subject to Section 1(1) of the Rural Needs Act (NI) 2016

1A. Name of Public Authority

Armagh City, Banbridge and Craigavon Borough Council

1B. Please provide a short title which describes the activity being undertaken by the Public Authority that is subject to Section 1(1) of the Rural Needs Act (NI) 2016

Council officers have received a request from Portadown Running Club to set up event infrastructure and trade as part of Portadown Running Festival on Sunday 12th March 2023 from 7am – 3.30pm at Portadown People’s Park. The park will remain open to the public throughout the event.

1C. Please indicate which category the activity specified in Section 1B above relates to

Developing a Policy X

Adopting a

Implementing a

Revising a

Designing a Public Service

Delivering a Public Service

1D. Please provide the official title (if any) of the Policy, Strategy, Plan or Public Service document or initiative relating to the category indicated in Section 1C above

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1E. Please provide details of the aims and/or objectives of the Policy, Strategy, Plan or Public Service

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- (i) erect any post, rail, fence, pole, tent, booth, stand, building, or other structure;
- (ii) sell or offer or expose for sale, or let to hire, or offer or expose for letting to hire, any commodity or article.

Officers are requesting that Council grant consent and permit contractors to set up event infrastructure and trade as part of the Event.

The aim of the event is to provide a competitive race event in the Portadown area.

1F. What definition of 'rural' is the Public Authority using in respect of the Policy, Strategy, Plan or Public Service?

Population Settlements of less than 5,000 (Default definition).

Other Definition (Provide details and the rationale below).

A definition of 'rural' is not applicable.

Details of alternative definition of 'rural' used.

Rationale for using alternative definition of 'rural'.

Reasons why a definition of 'rural' is not applicable.

This is a request to hold a competitive race event in the Portadown Area. It is not a rural policy.

SECTION 2

Understanding the impact of the Policy, Strategy, Plan or Public Service

2A. Is the Policy, Strategy, Plan or Public Service likely to impact on people in rural areas?

Yes No **If the response is NO GO TO Section 2E.**

2B. Please explain how the Policy, Strategy, Plan or Public Service is likely to impact on people in rural areas.

2C. If the Policy, Strategy, Plan or Public Service is likely to impact on people in rural areas differently from people in urban areas, please explain how it is likely to impact on people in rural areas differently.

2D. Please indicate which of the following rural policy areas the Policy, Strategy, Plan or Public Service is likely to primarily impact on.

Rural Businesses

Rural Tourism

Rural Housing

Jobs or Employment in Rural Areas

Education or Training in Rural Areas

Broadband or Mobile Communications in Rural Areas

Transport Services or Infrastructure in Rural Areas

Health or Social Care Services in Rural Areas

Poverty in Rural Areas

Deprivation in Rural Areas

Rural Crime or Community Safety

Rural Development

Agri-Environment

Other (Please state)

If the response to Section 2A was YES GO TO Section 3A.

2E. Please explain why the Policy, Strategy, Plan or Public Service is NOT likely to impact on people in rural areas.

Council officers have received a request from Portadown Running Club to set up event infrastructure and trade as part of Portadown Running Festival on Sunday 12th March 2023 from 7am – 3.30pm at Portadown People’s Park. The park will remain open to the public throughout the event. It is not a rural policy.

SECTION 3

Identifying the Social and Economic Needs of Persons in Rural Areas

3A. Has the Public Authority taken steps to identify the social and economic needs of people in rural areas that are relevant to the Policy, Strategy, Plan or Public Service?

Yes **No** **X** **If the Response is NO GO TO Section 3E.**

3B. Please indicate which of the following methods or information sources were used by the Public Authority to identify the social and economic needs of people in rural areas.

Consultation with Rural Stakeholders	Published Statistics
Consultation with Other Organisations	Research Papers
Surveys or Questionnaires	Other Publications
Other Methods or Information Sources (include details in Question 3C below).	

3C. Please provide details of the methods and information sources used to identify the social and economic needs of people in rural areas including relevant dates, names of organisations, titles of publications, website references, details of surveys or consultations undertaken etc.

3D. Please provide details of the social and economic needs of people in rural areas which have been identified by the Public Authority?

If the response to Section 3A was YES GO TO Section 4A.

3E. Please explain why no steps were taken by the Public Authority to identify the social and economic needs of people in rural areas?

Council officers have received a request from Portadown Running Club to set up event infrastructure and trade as part of Portadown Running Festival on Sunday 12th March 2023 from 7am – 3.30pm at Portadown People’s Park. The park will remain open to the public throughout the event. It is not a rural policy.

SECTION 4

Considering the Social and Economic Needs of Persons in Rural Areas

4A. Please provide details of the issues considered in relation to the social and economic needs of people in rural areas.

N/A

SECTION 5

Influencing the Policy, Strategy, Plan or Public Service

5A. Has the development, adoption, implementation or revising of the Policy, Strategy or Plan, or the design or delivery of the Public Service, been influenced by the rural needs identified?

Yes **No** **X** **If the response is NO GO TO Section 5C.**

5B. Please explain how the development, adoption, implementation or revising of the Policy, Strategy or Plan, or the design or delivery of the Public Service, has been influenced by the rural needs identified.

If the response to Section 5A was YES GO TO Section 6A.


5C. Please explain why the development, adoption, implementation or revising of the Policy, Strategy or Plan, or the design or the delivery of the Public Service, has NOT been influenced by the rural needs identified.

Council officers have received a request from Portadown Running Club to set up event infrastructure and trade as part of Portadown Running Festival on Sunday 12th March 2023 from 7am – 3.30pm at Portadown People’s Park. The park will remain open to the public throughout the event. It is not a rural policy.

**SECTION 6
Documenting and Recording**

6A. Please tick below to confirm that the RNIA Template will be retained by the Public Authority and relevant information on the Section 1 activity compiled in accordance with paragraph 6.7 of the guidance

I confirm that the RNIA Template will be retained and relevant information compiled. x

Rural Needs Impact Assessment undertaken by:	David Mayers
Position/Grade:	Parks Development Officer
Department/Directorate	Environmental Services
Signature:	David Mayers
Date:	15.01.23
Rural Needs Impact Assessment approved by:	Barry Patience
Position/Grade:	Head of Department
Department/Directorate	Environmental Services
Signature:	
Date:	21/09/2023