



ROAD TRAFFIC REGULATION (NORTHERN IRELAND) ORDER 1997 (as amended)

APPLICATION TO HOLD A SPECIAL EVENT ON A PUBLIC ROAD

Please read the following guidance documents before submitting your application.

- *Department for Infrastructure 'Guidance for Promoters of Events'*
- *Attached Council guidance notes on completion of this application form*

ABOUT YOU	
Name of Promoter	
Address of Promoter	
	Postcode:
Name of contact (s)	Telephone:
Position / role of contact	E-Mail:
Confirm if you have authority to act on behalf of the Promoter	Yes No
ABOUT THE EVENT	
Name of Event	Darkness Into Light - Armagh City
Date of event	Saturday 10th May 2025
Purpose and nature of event	Sunrise walk for Suicide Prevention
Have all other options for holding the event off the public road been explored?	Yes No
Is this a 'small event'?	Yes No
Public liability insurance details	£10 Million
POSSIBLE IMPACT	
1. Name of road (s) on which event is to be held. (Enclose a detailed, marked up location plan to include marshals / stewards & first aid positions)	Killylea Road (A28) Ballycrummy Road Navan Fort Road Ballyhoy Road
2. Please list all roads to be signed as diversionary routes. (Use separate sheet if necessary)	Killylea Road (A28) Drumcoofe Road Battleford Road Creervroe Road

3. Type of restriction (full road closure / lane restriction etc.)	<p>Lane restriction</p> <p>- We will be liaising with PSNI to request traffic support along the entire route and will work with NIFRS to attend and lead the event with a fire appliance with their blue lights which will an asset to ensure maximum safety.</p> <p>We will also be hiring Greentown Traffic Management for the event.</p>		
4. Date and Start / End times of proposed road restriction	Date: 10/05/2025	Start Time: 3:00am	End Time: 6:30am
5. Name of company undertaking the Traffic Management Plan including a signing schedule?	Greentown Traffic Management		
6. Name of company undertaking signage work for the event (Appendix A)	Greentown Traffic Management, PIPS Hope and Support and Pieta House		
7. Has this event been held previously?	Yes	No	
8. If yes, are the previous arrangements amended in any way? Provide details.	Yes	No	Not applicable
9. Please give details of any structure or equipment to be erected on the public road as part of the event	KM signs on the path to show walkers the length walked		
10. Provide details of any businesses and residents which may be affected by the event and provide confirmation that they have been contacted	The event will be hosted from Navan Fort & Centre where we will be accessing hospitality from their centre. There will be no businesses affected with this route.		
11. Is a bus route affected (public and / or Education Authority)	No		
12. Will the Council's waste collection service be affected?	No		
13. Please detail the arrangements for cleaning up after the event.	We will have a team of volunteers at the event. Both on commencement and at the back to clear up any items along the way associated with this event.		
14. Provide any other information that may assist with processing your request			

DECLARATIONS

- I confirm that I have read the Department for Infrastructure 'Special Events on Roads - Guidance for Promoters of Events' and understand that the Council may apply all or any of the conditions as it deems necessary.
- I also understand that the Council may request any further information that it considers necessary to process this application and that my application may not proceed if I fail to produce this additional information.
- I acknowledge that Armagh City, Banbridge and Craigavon Borough Council is the data controller and data processor under General Data Protection Regulation (GDPR). The Council is collecting this personal information to assist the Environmental Health Department to carry out its statutory duties. The personal data may be shared internally within the Council with staff who are involved in providing this service and where necessary, between internal departments with the purpose of supporting an effective delivery of service. Information collected will only be shared with other Statutory Agencies for lawful purposes or to fulfil statutory obligations. The information you provide will be held securely and in accordance with the Council's Retention and Disposal Schedule. We would like you to be aware that for some legislation, this information may need to be on a register to which others can have access to by request. Further information can be viewed at <https://www.armaghbanbridgecraigavon.gov.uk> or obtained from the Senior Records Officer at the Council.
- I understand I will be required to provide appropriate **Public Liability** insurance cover for this event.
- I confirm that I have consulted with local residents, businesses and relevant service providers that may be affected by the holding of this event.
- I can confirm the details provided in this application are true and correct.

Signature of applicant (on behalf of the Promoter)

Date of application10/01/2025.....

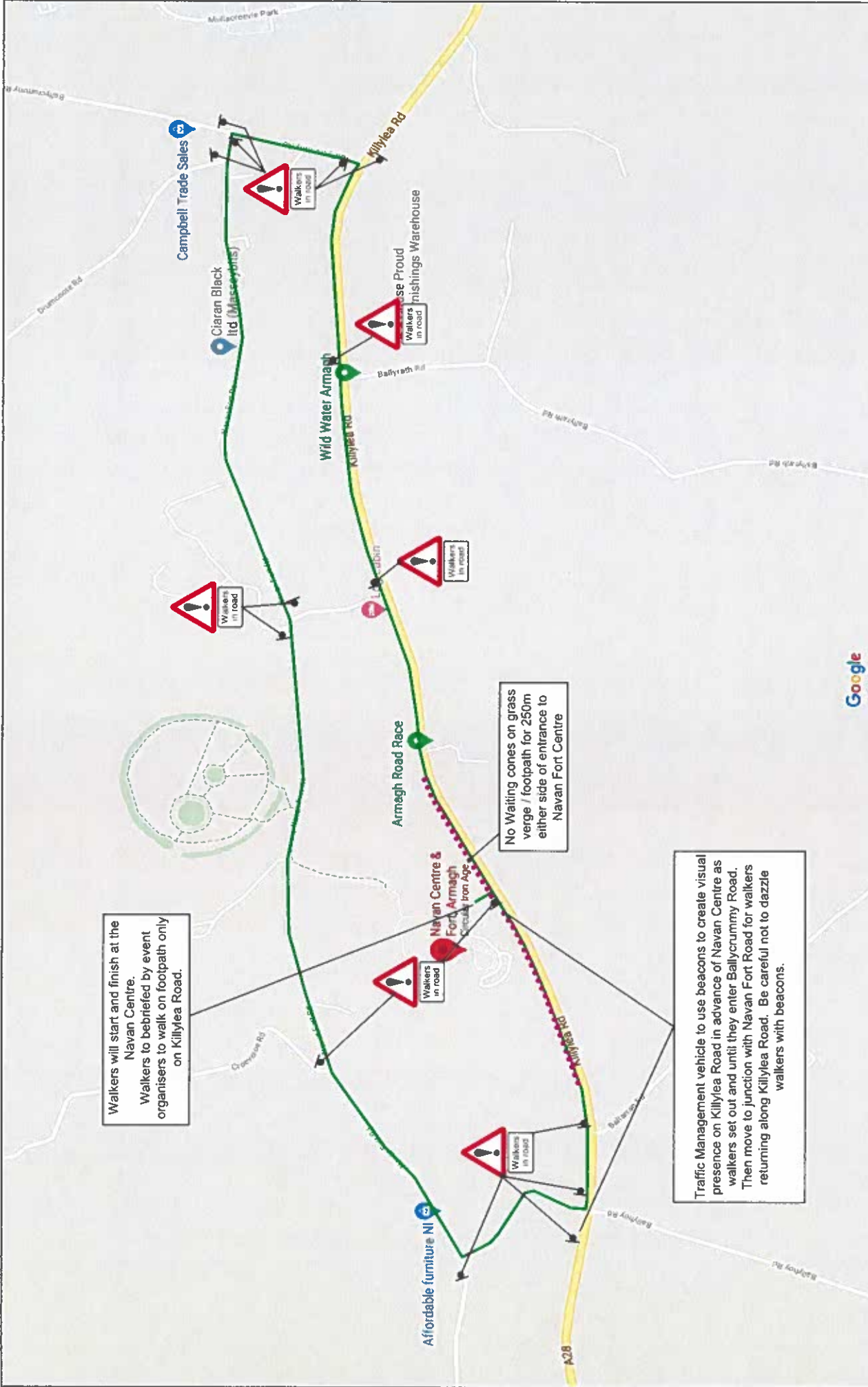
Checklist:	Yes
Application fee - £269 *	
Location plan / map showing marshals / stewards & first aid positions	x
Traffic Management Plan including Signing Schedule	x
Proof of Company's Competency to produce a Traffic Management Plan (e.g. Lantra sector 12 D (M7) or equivalent)	x
Details of Consultees and feedback received (bus providers, residents, businesses)	N/A

* Please refer to relevant point in attached guidance notes regarding small events

Please return the completed application form, accompanying documents and fee to:

Environmental Health Dept The Palace Demesne Armagh BT60 4EL Tel: 028 3752 9626	Environmental Health Dept Civic Building, Downshire Road, Banbridge , BT32 3JY Tel: 028 4066 0606	Environmental Health Dept Civic & Conference Centre, PO Box 66, Lakeview Road, Craigavon , BT64 1AL Tel: 028 3831 2521
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Email – ehealth@armaghbanbridgecraigavon.gov.uk
www.armaghbanbridgecraigavon.gov.uk



<p>NOTES:</p> <ol style="list-style-type: none"> All traffic management to be in accordance with Chapter 8 of the Traffic Signs Manual. All signs will comply with Traffic Sign Regulations in General Directions (TSRGD) 2002 Installation, maintenance and removal of traffic management will be carried out by Lantra approved operatives who have achieved Sector Scheme 12D training. 	<p>PROJECT</p> <p>PIPS Hope & Support Darkness into Light</p>		<p>Drg No.</p> <p>001</p>	<p>221a Hillhall Rd Lisburn Co. Antrim BT27 5JA Tel.02892662077</p>
	<p>Killylea Road Armagh</p>	<p>DRAWN</p> <p>W. McAleese</p>	<p>Original Drawing Size</p> <p>A3</p>	
<p>SCALE: Not to scale</p>		<p>DIMENSIONS: Metres</p>		





**Armagh City
Banbridge
& Craigavon**
Borough Council

Public Notice

ROAD TRAFFIC REGULATION (NORTHERN IRELAND) ORDER 1997 NOTICE OF PROPOSED SPECIAL EVENT

Armagh City Banbridge and Craigavon Borough Council has received an application from PIPS Hope and Support that it wishes to hold Darkness into Light on the Killylea Road, Ballycrummy Road, Navan Fort Road and Ballyhoy Road on Saturday 10 May 2025.

By virtue of the powers conferred on it by Article 8A of and Schedule 3A to the Road Traffic Regulation (Northern Ireland) Order 1997 the Council gives notice that it is minded to make an Order to temporarily restrict traffic on the Killylea Road, Ballycrummy Road, Navan Fort Road and Ballyhoy Road on Saturday 10 May 2025 between the hours of 3.00am and 6.30am.

A diversion route will be signposted via Killylea Road, Drumcoote Road, Battleford Road and Creeveroe Road.

Copies of the application may be inspected free of charge at the Environmental Health Office, The Old Armagh City Hospital, 39 Abbey Street, Armagh, BT61 7DY or viewed online at www.armaghbanbridgecraigavon.gov.uk

Persons wishing to make representations to the Council regarding the proposal may make representations in writing at the address below by 5pm on Friday 28 March 2025, representations received after this will not be considered.

The Chief Executive
The Old Armagh City Hospital
39 Abbey Street
Armagh
BT61 7DY

